

Village of New Madison, Ohio

124 S. Harrison Street | PO Box 15 | New Madison, OH 45346

(P) 937-996-0298 ext 102

STREET OPENING PERMIT

Applicant

Date: _____ Permit #: _____

Owner Name/Business: _____

Address: _____

Phone: _____

Contractor: _____

Contractor Address: _____

Contractor Contact: _____ Phone #: _____

Location

Requested Street to be Opened: _____

Address or Lot #: _____

Purpose for Opening Street: _____

Date of Opening: _____ Estimated Length of Time: _____

Size of Opening (Area, Depth, etc.): _____

I, the undersigned applicant, accept the conditions of the permit provided in this application.

Signature: _____ Date: _____

For Village Office Use

Deposit Paid Date: _____ Deposit Amount: _____ Check #: _____

Preparation & Backfill Requirements

1. The Applicant must request the location of water and sewer lines from the Village as well as contact OUPS a minimum of 48 hours before commencing any digging.
2. All pavement, curbing and/or sidewalks must be saw cut in a uniform manner if impacted by work.
3. Exposed water mains must have a granular backfill compacted beneath the water main (such as 304 gravel) and 18 inches of granular cover on top of the water main.
4. The remaining portion of the backfill procedure for areas in roadways must use a lean fill material rated at 100 pounds per yard. This product is also known as LSM 100, flowable mortar backfill, or controlled density fill (CDF). For asphalt streets, this material shall be brought up to 3 inches from the top of the pavement. Asphalt (441) shall then be placed to grade, rolled and edges sealed with asphalt binder to complete repair. For concrete streets, lean fill will also be used and brought up to 6 inches from the top of the pavement with a 4,000-pound minimum strength concrete to complete repair. Village of New Madison personnel must be present during all lean fill placements. Village of New Madison personnel will also do a final inspection. For granular backfill, prior approval must be given by the Village of New Madison.
5. Sidewalk areas shall have a minimum of 4 inches of base material such as 304 gravel. Driveway approaches shall have a minimum of 6 inches of base material. Village of New Madison personnel must inspect the base material before any concrete is poured. Concrete shall be a minimum strength of 4,000 pounds. Concrete sidewalks shall be 4 inches thick. Residential driveway approaches shall be 6 inches thick, and commercial driveway approaches shall be 8 inches thick.
6. Curbs are to be poured at a 13" depth for curb and gutter combinations, while straight curbs are to be poured at 18" depth.
7. Truncated domes shall be installed at all pedestrian crossings regardless of previous existence and shall be constructed according to the regulations accepted by the Ohio Department of Transportation and enforced by the Village of New Madison.

Public Safety & Property Protection Requirements

1. No trenches shall be left open overnight.
2. Sidewalks and roadways shall be kept passable at all times.
3. Properly lit barricades shall be used while work is being performed on the street or sidewalk.
4. No tree roots or limbs shall be removed without approval from the Village of New Madison.
5. Property markers such as pins or iron pipes shall not be disturbed.
6. No material or equipment is to be left on public property or within the right-of-way unless authorized.

General Conditions

1. A bond or approved letter of credit will be required as part of the permit process.
2. A non-refundable Permit Fee of \$50.00 will be assessed for each street opening.
3. Failure to obtain the proper permit prior to beginning work regulated herein shall subject the property owner or contractor to a non-refundable penalty of ten time the amount of the usual and customary permit fee, or \$500.00 per opening.
4. Work started within the public right-of-way without the appropriate permit will warrant a "Stop Work Order." Violators of the Stop Work Order shall be subject to a non-refundable penalty of \$1,000.00 along with completing all proper permit requirements before the Stop Work Order is lifted and work can commence.

5. Deposit money will be held by the Village for one year. Any remaining/unused money to make sufficient repairs to the openings area during the 12-month period following the opening will be returned to the Contractor or property owner.
6. Any Village infrastructure installed incorrectly and/or without an inspection by Village personnel will be required to be removed and properly replaced by the Contractor or property owner at their own expense. Failure to comply will result in loss of deposit.

I, the undersigned applicant, have read and understand the terms and conditions listed above and agree to adhere to the requirements.

Signature

Date

*****FOR VILLAGE OFFICE USE*****

Witness Signature: _____ Title: _____